

# Member Information Service

## Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect immediately as an urgent matter.

### Test and Trace Discretionary Support Payment Guidelines

The Cabinet Member for Customer Services approved the Mid Sussex District Council updated Test and Trace Discretionary Support Payment Guidelines and extend it to the 31<sup>st</sup> March 2021.

### Discretionary Grants - Additional Restrictions Grant and Local Restrictions Support Grant (Open)

The Leader approved the Council's updated joint Additional Restrictions and Local Restrictions Support (Open) Discretionary Grants Guidelines;

Copies of the reports are attached to this email and are Executive Decisions which can be found [here](#).

## Committee Meetings

**Please note that all meetings are virtual meetings and start times vary, as detailed below.**

The revised Programme of Meetings approved at Council on 30 September 2020, sets out the schedule of Council meetings for the remainder of the municipal year. Meetings for January and February are listed below:

### **JANUARY 2021**

- 20 January – Scrutiny Committee for Housing, Planning and Economic Growth @ 5pm
- 21 January – Planning Committee @ 4pm
- 26 January – Cabinet Grants @ 4pm – **Please note this additional meeting**
- 27 January – ~~Charity Trustees & Council @ 6pm~~ - **Please note there is no Charity Trustees meeting at 5.45pm**

### **FEBRUARY 2021**

- 2 February – Licensing Committee @ 4pm
- 3 February – Scrutiny Committee for Community, Customer Services and Service Delivery @ 5pm
- 8 February – Cabinet @ 4pm
- 11 February – Planning Committee @ 4pm
- 18 February – District Planning Committee @ 2pm
- ~~23 February – Cabinet Grants Panel @ 4pm~~ **Please note this meeting has been rescheduled to 15 March 2021**

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#).

A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Democratic Services has updated your O365 calendar with the revised dates and times, including the links to join the Zoom meetings.

## Agendas – Items to be Considered

### Scrutiny Committee for Housing Planning and Economic Growth – 20 January 2021 @ 5pm

Haywards Heath Town Centre Masterplan Supplementary Planning Document - Response to Consultation.

Scrutiny Committee for Housing, Planning and Economic Growth - Work Programme 2020/21.

### Planning Committee – 21 January 2021 @ 4pm

**DM/20/1388 | 2 - 6 The Broadway, Haywards Heath, West Sussex, RH16 3AH** - Demolition of existing building and construction of a retail unit (Class A1-A5 use) and 19 residential apartments, with associated vehicle parking, landscaping and ancillary works, and retention of existing access (Amended plans received including amended red line plan) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=Q9AN6BKT0DH00>

**DM/20/4096 | Fairfield Recreation Ground, Fairfield Road, Burgess Hill, West Sussex** - Construction of petanque rink and two benches - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QJA2PWKT0DA00>

**DM/20/2740 | The Emperor Restaurant, 1 Cyprus Road, Burgess Hill, West Sussex, RH15 8DX** - Proposed amendment to application DM/17/4575 to redistribute proportion of commercial space whilst retaining 10 flats - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QEACMGKT04L00>

**DM/20/3780 | Ote Hall Farm, Janes Lane, Burgess Hill, West Sussex** - Erection of farm shop and café/tea room building and car park - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QI4SOKKT0DH00>

**DM/20/1333 | Land At Junction Of Blackwell Farm Road And Holtye Road East Grinstead West Sussex** - Construction of 10 affordable dwellings (6 x 3 bed houses and 4 x 2 bed houses) with associated car parking, landscaping and creation of new access onto Blackwell Farm Road (Updated Road Safety Audit received on 6 July; Amended site and location plans received on 7 July incorporating footpath link and amended boundary treatments; and Flood Risk Assessment and Drainage Strategy received on 24 July) (Amended access plan received on 3 December 2020) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=Q8VRT5KT0DH00>

## **Cabinet Grants Panel – 25 January 2021 @ 6pm**

Micro Business Grants

## **Council – 27 January 2021 @ 6pm**

LGBCE Electoral Review of MSDC: Council Size Submission.

Review of Polling Scheme 2021.

## **Member Development Learning**

### **Learning Pool**

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

## **Information and News**

### **COVID-19 News**

Covid levels in Mid Sussex have dropped from their peak shortly after Christmas and are now less than 400 cases per 100,000 but therefore still above the levels seen in Mid Sussex before Christmas. Across England Covid levels have mainly been falling but the current Mid Sussex level is still below the England average and the SE average. However overall West Sussex is at or about the SE and England Covid average with Mid Sussex at lower levels than most authorities in West Sussex.

The very high post- Christmas levels will still be working through the system which will continue to put a lot of pressure on the local NHS and result in high Covid death levels during January. The expanding local Covid vaccination programme should assist in bringing hospitalisations and deaths down from February onwards.

The latest public data for Covid rates in West Sussex can be found [here](#). Further advice and information on the current restrictions from West Sussex County Council can be found [here](#).

### **EV procurement - Member briefing**

Mid Sussex District Council, in partnership with West Sussex County Council, Horsham, Adur and Worthing, Arun and Crawley district and borough councils, has taken the difficult decision to abandon its current electric vehicle (EV) chargepoint network procurement.

The aim was to appoint an organisation able to take on the planning, funding, installation and operation of a substantial county-wide charge point network. This would provide residents without access to off-road parking with a viable charging solution and assist with the switch to EVs.

An organisation with experience in this market made a compliant bid for the ten-year contract (7+ 3 years extension). However, they requested significant changes to the specification and financial make-up of the service which fundamentally differed from the published tender. The published tender cannot be revised once bids have been received without significant risk of challenge from other EV chargepoint suppliers.

The Council and its partners regretfully decided the only option was to abandon the procurement. The Council has a right to abandon the procurement at any stage and with no risk of costs claims from any bidder.

The establishment of a widely accessible county-wide charging network remains a priority for West Sussex local authorities. Given the importance we attach to delivering a widely accessible charge point network for residents in our own car parks, we will now review options and next steps with our Council partners

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### **PREVENT – Handbook for Elected Members**

For information, please find attached a handbook provided by the Cabinet Office with regards to safeguarding against radicalisation.

### **South Downs News**

Please find the latest edition of the South Downs News [here](#).

## **News Releases**

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

13 January 2021 - [Mid Sussex District Council reopens Clair Hall community building in Haywards Heath for use by the NHS](#)